

**University IT Services Cell**

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Ref: GGSIPU/UITs/...339...

Date: 16/03/2023.

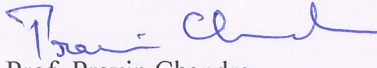
**CIRCULAR**

With reference to Circular GGSIPU/UITs/313, Dated: 24-02-2023, the committee will visit in all departments / branches to verify of the working and non-working Computers & IT peripherals including Printers, UPS etc.

The nodal officer shall keep ready documents related to working and non-working of systems in their own schools / departments

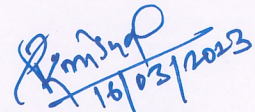
The schedule of initial visits is as follows:

S.No.	Name of Department	Name of Nodal Officer	Date of Visiting
1	University School of Humanities	Dr. Naresh K. Vats(AP)	23/03/2023
2	UIRC (Library)	Dr. A.P.Singh(Dy. Librarian)	23/03/2023
3	Examination	Mr. T.J. Rajkumar (EDP I/C)	23/03/2023
4	USBT	Mr.Sayan and Snehlata	23/03/2023
5	University School of Environment management	Mr. Krishan Kumar Rajput (TA)	24/03/2023
6	USCT	Dr. Vinita Khandegar (AP), Mr. Amardeep Singh(TA)	24/03/2023
7	USMC	Mr.. Deepak Sharma (Cameraman)	24/03/2023
8	Affiliation Branch	Sh. Devendra Singh(SO)	27/03/2023
9	Vice Chancellor's Secretariat	Mr. Sanjay Singh (SO)	27/03/2023
10	Legal & RTI , Branch	Mr. Naveen Bhardwaj(SO), Mr. Sushil Kumar(SO)	27/03/2023
11	USBAS	Dr. Yogesh K. Tyagi (AP) Ms. Pooja (TA)	27/03/2023

  
Prof. Pravin Chandra  
(Incharge, UITs)

Copy for information & compliance of circular to:-

1. All Deans, Directors and Branch Heads, GGS Indraprastha University
2. AR to Vice Chancellor - For Kind Information to the Hon'ble Vice Chancellor
3. AR to Registrar - For Kind Information to worthy Registrar
4. UITs – To upload on University
5. Guard File

  
Pushpendra K. Mishra  
(System Administrator, UITs)